

The Sullivan County Infrastructure Local Development Corporation
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SPECIAL MEETING MINUTES
Tuesday, March 31, 2026

I. CALL TO ORDER

Mr. Smith called to order the Special Meeting of The Sullivan County Infrastructure Local Development Corporation at approximately 10:02 AM in the Conference Room at Southern Tier Title Agency, 548 Broadway, Monticello, New York 12701.

II. ROLL CALL

Members Present-

Philip Vallone
Scott Smith
Sean Brooks
Ira Steingart
Ed Sykes

Members Absent-

Howard Siegel
Kathleen Lara
Paul Guenther
Joseph Perrello

Staff Present-

Jennifer M. Flad, Executive Director
Ira Steingart, Chief Executive Officer
Julio Garaicoechea, Project Manager
Bethanii Padu, Economic Development Coordinator

Staff Absent-

None

Others Present-

Walter F. Garigliano, TSCILDC Counsel
Sean Kuhn, *Sullivan County Democrat*
Ken Walter
David Brittenham

III. APPROVAL OF MEETING MINUTES

On a motion made by Mr. Brooks and seconded by Mr. Sykes, the Board voted and unanimously approved the December 8, 2025 special meeting minutes.

IV. BILLS AND COMMUNICATIONS

On a motion made by Mr. Brooks and seconded by Mr. Steingart, the Board voted and unanimously approved the revised schedule of payments showing one payment in the amount of \$356.25.

V. PUBLIC COMMENT ON NEW BUSINESS

There was none.

VI. NEW BUSINESS

The Board reviewed and discussed the Corporation's **Procurement Policy, Investment Policy, and Disposition of Real Property Guidelines**. The Board voted and unanimously approved the policies and guidelines.

The Board reviewed and discussed the Corporation's **Missions Statement and Performance Measurements**. The Board voted and unanimously approved the Mission Statement and Performance Measurement Report.

The Board voted and unanimously accepted the financial information contained in the **Public Authorities Reporting Information System (PARIS) Annual Report** and unanimously accepted the PARIS certified financial audit report, PARIS Procurement Report, and PARIS Investment Report.

Ms. Flad referred to **2025 Board Self Evaluations** which have been compiled and presented to the Board. There were no questions.

VII. PUBLIC COMMENT AND ADJOURN

There was no public comment. On a motion made by Mr. Vallone and seconded by Mr. Brooks, the Board adjourned the meeting at 10:04 AM.

Respectfully submitted:

Bethanii Padu, Economic Development Coordinator

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