

**The Sullivan County Infrastructure Local Development Corporation**  
**548 Broadway**  
**Monticello, New York 12701**  
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**SPECIAL MEETING MINUTES**  
**Monday, December 11, 2023**

**I. CALL TO ORDER**

Chairperson Loughlin called to order the Special Meeting of The Sullivan County Infrastructure Local Development Corporation at approximately 11:40 AM in the Legislative Committee Room at the Sullivan County Government Center, 100 North Street, Monticello, New York.

**II. ROLL CALL**

**Members Present-**

Suzanne Loughlin  
Edward Sykes  
Carol Roig  
Scott Smith  
Kathleen Lara

**Members Absent-**

Howard Siegel (via Zoom)  
Sean Brooks  
Paul Guenther (via Zoom)  
Philip Vallone

**Staff Present-**

John Kiefer, Chief Executive Officer  
Jennifer M. Flad, Executive Director  
Julio Garaicoechea, Project Manager  
Bethanii Padu, Economic Development Coordinator

**Staff Absent-**

None

**Others Present-**

Walter Garigliano, Agency Counsel  
Ken Walter

**III. APPROVAL OF MEETING MINUTES**

On a motion made by Ms. Lara and seconded by Mr. Smith, the Board voted and unanimously approved the November 13, 2023 special meeting minutes.

**IV. BILLS AND COMMUNICATIONS**

On a motion made by Mr. Sykes and seconded by Mr. Smith, the Board unanimously approved the schedule of payments showing one payment totaling \$2,550.00.

**V. PUBLIC COMMENT AND ADJOURN**

Chairperson Loughlin asked those present for public comment. There was none. On a motion made by Ms. Lara, and seconded by Mr. Smith, the Board adjourned the meeting at approximately 11:41 AM.

Respectfully submitted:  
Bethanii Padu, Economic Development Coordinator  
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