

**The Sullivan County Infrastructure Local Development Corporation**  
**548 Broadway**  
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**SPECIAL MEETING MINUTES**  
**Thursday, March 30, 2023**

**I. CALL TO ORDER**

Chairperson Loughlin called to order the Special Meeting of The Sullivan County Infrastructure Local Development Corporation at approximately 2:36 PM in the Legislative Committee Room at the Sullivan County Government Center, 100 North Street, Monticello, New York.

**II. ROLL CALL**

**Members Present-**

Suzanne Loughlin  
Edward Sykes  
Carol Roig  
Howard Siegel  
Scott Smith  
Sean Brooks

**Members Absent-**

Paul Guenther (\*By Teleconference)  
Philip Vallone (\*By Teleconference)

**Staff Present-**

John Kiefer, Chief Executive Officer  
Jennifer Flad, Executive Director  
Julio Garaicoechea, Project Manager  
Bethanii Padu, Economic Development Coordinator

**Staff Absent-**

None

**Others Present-**

Walter Garigliano, Agency Counsel  
Andrew Arias, Cooper Arias, LLP  
Kathleen Lara

**III. APPROVAL OF MEETING MINUTES**

On a motion made by Mr. Sykes and seconded by Ms. Roig, the Board voted and unanimously approved the minutes of the March 13, 2023 Special Meeting.

**IV. NEW BUSINESS**

Mr. Arias gave a brief presentation on the 2022 audited financial statements. Ms. Flad summarized the 2022 Public Authorities Reporting Information System (PARIS) Reports. On a motion made by Mr. Smith and seconded by Mr. Sykes, the Board voted and accepted the financial information contained in the PARIS Reports.

Ms. Flad referred to the 2022 Board Self-Evaluation Forms, the results of which have been compiled and presented to the Board. There were no questions and no further discussion.

**V. PUBLIC COMMENT ADJOURNMENT**

Chairperson Loughlin asked those present for public comment. There was none. On a motion made by Mr. Smith and seconded by Ms. Roig, the meeting was adjourned at approximately 2:39 PM.

Respectfully submitted: Jennifer Flad, Executive Director