

**THE SULLIVAN COUNTY INFRASTRUCTURE LOCAL DEVELOPMENT CORPORATION**

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TTY 711

**SPECIAL MEETING NOTICE**

**TO:** Suzanne Loughlin, Chairperson  
Edward Sykes, Vice Chairman  
Carol Roig, Secretary  
Howard Siegel, Treasurer & Chief Financial Officer  
Scott Smith, Assistant Treasurer  
Paul Guenther, Member  
Sean Brooks, Member  
Philip Vallone, Member  
Chairman and Members of the Sullivan County Legislature  
Josh Potosek, Sullivan County Manager  
John Kiefer, TSCILDC Chief Executive Officer  
Walter Garigliano, Esq., TSCILDC Counsel

**FROM:** Jennifer Flad, Executive Director

**DATE:** November 9, 2022

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**PLEASE TAKE NOTICE** that there will be a Special Meeting of The Sullivan County Infrastructure Local Development Corporation scheduled as follows:

**DATE: Monday, November 14, 2022**

**TIME: 11:15 AM (after the meetings of the County of Sullivan IDA and Sullivan County Funding Corp.)**

**LOCATION: Legislative Committee Room, Sullivan County Government Center, 100 North Street, Monticello, New York 12701**

This meeting will also be livestreamed on The Sullivan County Infrastructure Local Development Corporation's [YouTube Channel](#).

Meeting documents will be posted on The Sullivan County Infrastructure Local Development Corporation's website [here](#).

**MEETING AGENDA**

- I. CALL TO ORDER**
  - II. ROLL CALL**
  - III. APPROVAL OF MEETING MINUTES**  
October 17, 2022 Special Meeting
  - IV. BILLS AND COMMUNICATIONS**
  - V. NEW BUSINESS**  
Any and All Business Before the Board
  - VI. PUBLIC COMMENT AND ADJOURN**
- ##**

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**SPECIAL MEETING MINUTES**  
**Monday, October 17, 2022**

**I. CALL TO ORDER**

Chairperson Loughlin called to order the Special Meeting of The Sullivan County Infrastructure Local Development Corporation at approximately 11:20 AM in the Legislative Committee Room at the Sullivan County Government Center, 100 North Street, Monticello, New York.

**II. ROLL CALL**

**Members Present-**

Suzanne Loughlin  
Carol Roig  
Howard Siegel  
Paul Guenther  
Scott Smith  
Phil Vallone

**Members Absent-**

Edward Sykes  
Sean Brooks

**Staff Present-**

John Kiefer, Chief Executive Officer  
Jennifer Flad, Executive Director  
Julio Garaicoechea, Project Manager

**Staff Absent-**

None

**Others Present-**

Walter Garigliano, Agency Counsel  
Ken Walter

**III. APPROVAL OF MEETING MINUTES**

On a motion made by Mr. Siegel and seconded by Mr. Guenther, the Board voted and unanimously approved the minutes of the August 8, 2022 Special Meeting.

**IV. BILLS AND COMMUNICATIONS**

On a motion made by Mr. Guenther and seconded by Mr. Smith, the Board voted and unanimously approved the Schedule of Payments showing three payments totaling \$8,521.73.

**V. QUARTERLY FINANCIAL REPORT**

Attorney Garigliano summarized the quarterly financial report. There were no questions.

**VI. NEW BUSINESS**

Attorney Garigliano summarized the **2023 Special Assessment Report** for the Adelaar Infrastructure Project. Ms. Flad added that the **2023 Budget and Financial Plan** is appended to the Special Assessment Report. On a motion made by Ms. Roig and seconded by Mr. Smith, the Board voted and unanimously approved the Special Assessment Report and 2023 Budget.

**VII. PUBLIC COMMENT ADJOURNMENT**

Chairperson Loughlin asked those present for public comment. There was none. On a motion made by Mr. Smith and seconded by Mr. Guenther, the meeting was adjourned at approximately 11:29 AM.

Respectfully submitted:  
Jennifer Flad, Executive Director

DRAFT

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<b>SCHEDULE OF PAYMENTS: NOVEMBER 14, 2022</b>		
<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
<b>County of Sullivan IDA</b>	2022 Administrative Services	\$ 12,000.00
<b>Municip, Inc.</b>	Adelaar Infrastructure Bonds- Administrative Services September 2022	\$ 3,750.00
<b>TOTAL</b>		<b>\$ 15,750.00</b>

I certify that the payments listed above were audited by the Board of the TSCILDC on November 14, 2022, and allowed in the amounts shown. You are hereby authorized and directed to pay each of the claimants the amount opposite its name.

11/14/2022

Date

Signature

<b>Expenses Approved and Paid Since Last Meeting (10/17/22)</b>		
<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
<b>none</b>		
<b>TOTAL</b>		<b>\$ -</b>

<b>Other Expenses and Items Paid Since Last Meeting (10/17/22)—no approval required</b>		
<b>none</b>		