

The Sullivan County Infrastructure Local Development Corporation
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SPECIAL MEETING MINUTES
Monday, February 10, 2025

I. CALL TO ORDER

Chairman Siegel called to order the Special Meeting of The Sullivan County Infrastructure Local Development Corporation at approximately 11:55 AM in the Legislative Committee Room at the Sullivan County Government Center, 100 North Street, Monticello, New York 12701.

II. ROLL CALL

Members Present-

Howard Siegel
Kathleen Lara
Scott Smith
Ira Steingart
Joseph Perrello

Members Absent-

Philip Vallone
Paul Guenther
Sean Brooks

Staff Present-

Jennifer M. Flad, Executive Director
Ira Steingart, Chief Executive Officer
Julio Garaicoechea, Project Manager
Bethanii Padu, Economic Development Coordinator

Staff Absent-

None

Others Present-

Walter F. Garigliano, Agency Counsel

III. APPROVAL OF MEETING MINUTES

On a motion made by Mr. Steingart, and seconded by Mr. Smith, the Board voted and unanimously approved the November 18, 2024 special meeting minutes.

IV. BILLS AND COMMUNICATION

On a motion made by Ms. Lara and seconded by Mr. Steingart, the Board voted and unanimously approved the schedule of payments showing one payment in the amount of \$3,937.50.

V. QUARTERLY FINANCIAL REPORT

There were no questions.

VI. NEW BUSINESS

On a motion made by Ms. Lara, and seconded by Mr. Smith, the Board reviewed and discussed the **Corporation's Procurement Policy, Investment Policy, and Disposition of Real Property Guidelines**. Chairman Siegel called the motion to question, the Board voted, and the policies and guidelines were unanimously approved.

On a motion made by Mr. Steingart, and seconded by Mr. Smith, the Board conducted its annual review of the **Corporation's Mission Statement and Performance Measurements**. Chairman Siegel called the motion to question. All present members of the Board voted in favor of approving the Mission Statement and Performance Measurement Report. The absent members will be sent an email for their review and approval.

Chairman Siegel referred to the **2024 Board Self Evaluation Forms** which will be compiled and presented to the Board at the next scheduled meeting.

VII. ADJOURN

On a motion made by Ms. Lara, and seconded by Mr. Steingart, the Board adjourned the meeting at approximately 11:57 AM.

Respectfully submitted:

Bethanii Padu, Economic Development Coordinator

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