

**THE SULLIVAN COUNTY INFRASTRUCTURE LOCAL DEVELOPMENT CORPORATION**

548 Broadway  
Monticello, New York 12701  
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TTY 711

**SPECIAL MEETING NOTICE**

**TO:** Howard Siegel, Chairman and Treasurer/ Chief Financial Officer  
Kathleen Lara, Vice Chairperson  
Carol Roig, Secretary  
Philip Vallone, Assistant Secretary  
Scott Smith, Assistant Treasurer  
Paul Guenther, Member  
Sean Brooks, Member  
Ira Steingart, Member and Chief Executive Officer  
Joseph Perrello, Member  
Chairman and Members of the Sullivan County Legislature  
Josh Potossek, Sullivan County Manager  
Walter Garigliano, Esq., TSCILDC Counsel

**FROM:** Jennifer Flad, Executive Director

**DATE:** November 13, 2024

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**PLEASE TAKE NOTICE** that there will be a Special Meeting of The Sullivan County Infrastructure Local Development Corporation scheduled as follows:

**DATE: Monday, November 18, 2024**

**TIME: 11:10 AM (following the meeting of the County of Sullivan Industrial Development Agency)**

**LOCATION: Legislative Committee Room, Sullivan County Government Center, 100 North Street, Monticello, New York 12701**

This meeting will also be livestreamed on The Sullivan County Infrastructure Local Development Corporation's [YouTube Channel](#).

Meeting documents will be posted on The Sullivan County Infrastructure Local Development Corporation's website [here](#).

**AGENDA**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. APPROVAL OF MEETING MINUTES**  
October 21, 2024
- IV. BILLS AND COMMUNICATIONS**
- V. NEW BUSINESS**  
Any and All Business Before the Board
- VI. PUBLIC COMMENT AND ADJOURN**

**##**

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**SPECIAL MEETING MINUTES**  
**Monday, October 21, 2024**

**I. CALL TO ORDER**

Chairman Siegel called to order the Special Meeting of The Sullivan County Infrastructure Local Development Corporation at approximately 11:23 AM in the Legislative Hearing Room at the Sullivan County Government Center, 100 North Street, Monticello, New York 12701.

**II. ROLL CALL**

**Members Present-**

Howard Siegel  
Kathleen Lara  
Carol Roig  
Philip Vallone  
Scott Smith  
Ira Steingart  
Joseph Perrello

**Members Absent-**

Paul Guenther (Via Zoom)  
Sean Brooks

**Staff Present-**

Jennifer M. Flad, Executive Director  
Ira Steingart, Chief Executive Officer  
Julio Garaicoechea, Project Manager  
Bethanii Padu, Economic Development Coordinator

**Staff Absent-**

None

**Others Present-**

Walter F. Garigliano, Agency Counsel

**III. APPROVAL OF MEETING MINUTES**

On a motion made by Mr. Smith and seconded by Ms. Roig, the Board voted and unanimously approved the August 12, 2024 special meeting minutes.

**IV. BILLS AND COMMUNICATION**

On a motion made by Mr. Smith and seconded by Ms. Lara, the Board voted and unanimously approved the schedule of payments showing one payment in the amount of \$4,643.75.

**V. QUARTERLY FINANCIAL REPORT**

There were no questions.

**VI. NEW BUSINESS**

On a motion made by Mr. Vallone, and seconded by Mr. Perrello, the Board reviewed and discussed the **Special Assessment Report for Fiscal Year 2024**, including the **Proposed FY 2025 Budget**. Chairman Siegel called the motion to question, the Board voted, and the Special Assessment Report and Proposed 2025 Budget were unanimously approved.

**VII. PUBLIC COMMENT AND ADJOURN**

Chairman Siegel asked those present for comment. There was none. On a motion made by Mr. Perrello, and seconded by Mr. Smith, the Board adjourned the meeting at approximately 11:26 AM.

Respectfully submitted:

Bethanii Padu, Economic Development Coordinator

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DRAFT

**The Sullivan County Infrastructure Local Development Corporation**  
**548 Broadway, Monticello, NY 12701**  
**845-428-7575**

<b>Schedule of Payments: November 18, 2024</b>		
<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
<b>Municap, Inc</b>	Adelaar Infrastructure Bonds - Administrative Services September 2024	\$ 4,193.75
<b>Town of Thompson</b>	Adelaar Infrastructure Bonds - Administrative Services 2024	\$ 5,000.00
<b>County of Sullivan IDA</b>	General Liability, Excess Umbrella, Cyber Liability Insurance Reimbursements	\$ 3,785.82
<b>County of Sullivan IDA</b>	2024 Adminstrative Fee	\$ 12,000.00
<b>County of Sullivan IDA</b>	Site Migration, Setup & Launch Reimbursement	\$ 1,150.00
<b>TOTAL</b>		<b>\$ 26,129.57</b>

I certify that the payments listed above were audited by the Board of the TSCILDC on November 18, 2024, and allowed in the amounts shown. You are hereby authorized and directed to pay each of the claimants the amount opposite its name.

11/18/2024

Date

Signature

<b>Expenses Approved and Paid Since Last Board Meeting 10/21/24)</b>		
<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
<b>TOTAL</b>		<b>\$ -</b>

<b>Other Expenses and Items Paid Since Last Board Meeting (10/21/24)—no approval required</b>		
<b>none</b>		