

**THE SULLIVAN COUNTY INFRASTRUCTURE LOCAL DEVELOPMENT CORPORATION**

548 Broadway  
Monticello, New York 12701  
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[www.sullivanldc.com](http://www.sullivanldc.com)  
TTY 711

**SPECIAL MEETING NOTICE**

**TO:** Suzanne Loughlin, Chairperson  
Edward Sykes, Vice Chairman  
Carol Roig, Secretary  
Howard Siegel, Treasurer & Chief Financial Officer  
Scott Smith, Assistant Treasurer  
Paul Guenther, Member  
Sean Brooks, Member  
Philip Vallone, Member  
Kathleen Lara, Member  
Chairman and Members of the Sullivan County Legislature  
Josh Potosek, Sullivan County Manager  
John Kiefer, Agency Chief Executive Officer  
Walter Garigliano, Esq., Agency Counsel  
**FROM:** Jennifer Flad, Executive Director  
**DATE:** December 6, 2023

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**PLEASE TAKE NOTICE** that there will be a Special Meeting of The Sullivan County Infrastructure Local Development Corporation scheduled as follows:

**DATE: Monday, December 11, 2023**

**TIME: 11:20 AM (following the meetings of the County of Sullivan IDA and Sullivan County Funding Corp.)**

**LOCATION: Legislative Committee Room, Sullivan County Government Center, 100 North Street, Monticello, New York 12701**

This meeting will also be livestreamed on The Sullivan County Infrastructure Local Development Corporation's [YouTube Channel](#).

Meeting documents will be posted on The Sullivan County Infrastructure Local Development Corporation's website [here](#).

**AGENDA**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. APPROVAL OF MEETING MINUTES**  
November 13, 2023
- IV. BILLS AND COMMUNICATIONS**
- V. NEW BUSINESS**  
Any and All Business Before the Board
- VI. PUBLIC COMMENT AND ADJOURN**

**##**

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**SPECIAL MEETING MINUTES**  
**Monday, November 13, 2023**

**I. CALL TO ORDER**

Vice Chairman Sykes called to order the Special Meeting of The Sullivan County Infrastructure Local Development Corporation at approximately 11:37 AM in the Legislative Committee Room at the Sullivan County Government Center, 100 North Street, Monticello, New York.

**II. ROLL CALL**

**Members Present-**

Edward Sykes  
Carol Roig  
Howard Siegel  
Scott Smith  
Kathleen Lara

**Members Absent-**

Suzanne Loughlin  
Sean Brooks  
Paul Guenther (via Zoom)  
Philip Vallone

**Staff Present-**

John Kiefer, Chief Executive Officer  
Jennifer M. Flad, Executive Director  
Julio Garaicoechea, Project Manager  
Bethanii Padu, Economic Development Coordinator

**Staff Absent-**

None

**Others Present-**

Walter Garigliano, Agency Counsel

**III. APPROVAL OF MEETING MINUTES**

On a motion made by Ms. Lara and seconded by Mr. Smith, the Board voted and unanimously approved the October 16, 2023 special meeting minutes.

**IV. BILLS AND COMMUNICATIONS**

On a motion made by Mr. Smith and seconded by Ms. Roig, the Board unanimously approved the schedule of payments showing two payments totaling \$39,956.25.

**V. PUBLIC COMMENT AND ADJOURN**

Vice Chairman Sykes asked those present for public comment. There was none. On a motion made by Ms. Lara, and seconded by Ms. Roig, the Board adjourned the meeting at approximately 11:40 AM.

Respectfully submitted:  
Bethanii Padu, Economic Development Coordinator  
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**The Sullivan County Infrastructure Local Development Corporation**  
**548 Broadway, Monticello, NY 12701**  
**845-428-7575**

<b>SCHEDULE OF PAYMENTS: December 11, 2023</b>		
<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
<b>Municap, Inc</b>	Adelaar Infrastructure Bonds- Administrative Services October 2023	\$ 2,550.00
<b>TOTAL</b>		<b>\$ 2,550.00</b>

I certify that the payments listed above were audited by the Board of the TSCILDC on December 11, 2023, and allowed in the amounts shown. You are hereby authorized and directed to pay each of the claimants the amount opposite its name.

12/11/2023

Date

Signature

<b>Expenses Approved and Paid Since Last Board Meeting 11/13/23)</b>		
<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
<b>TOTAL</b>		<b>\$ -</b>

<b>Other Expenses and Items Paid Since Last Board Meeting (11/13/23)—no approval required</b>		
<b>none</b>		