

THE SULLIVAN COUNTY INFRASTRUCTURE LOCAL DEVELOPMENT CORPORATION

548 Broadway
Monticello, New York 12701
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TTY 711

SPECIAL MEETING NOTICE

TO: Suzanne Loughlin, Chairperson
Edward Sykes, Vice Chairman
Carol Roig, Secretary
Howard Siegel, Treasurer & Chief Financial Officer
Scott Smith, Assistant Treasurer
Paul Guenther, Member
Sean Brooks, Member
Philip Vallone, Member
Kathleen Lara, Member
Chairman and Members of the Sullivan County Legislature
Josh Potosek, Sullivan County Manager
John Kiefer, Agency Chief Executive Officer
Walter Garigliano, Esq., Agency Counsel
FROM: Jennifer Flad, Executive Director
DATE: November 7, 2023

PLEASE TAKE NOTICE that there will be a Special Meeting of The Sullivan County Infrastructure Local Development Corporation scheduled as follows:

DATE: Monday, November 13, 2023

TIME: 11:10 AM (following the regular meeting of the County of Sullivan IDA)

LOCATION: Legislative Committee Room, Sullivan County Government Center, 100 North Street, Monticello, New York 12701

This meeting will also be livestreamed on The Sullivan County Infrastructure Local Development Corporation's [YouTube Channel](#).

Meeting documents will be posted on The Sullivan County Infrastructure Local Development Corporation's website [here](#).

AGENDA

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. APPROVAL OF MEETING MINUTES**
October 16, 2023
- IV. BILLS AND COMMUNICATIONS**
- V. NEW BUSINESS**
Any and All Business Before the Board
- VI. PUBLIC COMMENT AND ADJOURN**

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SPECIAL MEETING MINUTES
Monday, October 16, 2023

I. CALL TO ORDER

Vice Chairman Sykes called to order the Special Meeting of The Sullivan County Infrastructure Local Development Corporation at approximately 12:13 PM in the Legislative Committee Room at the Sullivan County Government Center, 100 North Street, Monticello, New York.

II. ROLL CALL

Members Present-

Edward Sykes
Carol Roig
Howard Siegel
Sean Brooks
Kathleen Lara
Philip Vallone

Members Absent-

Suzanne Loughlin (via Zoom)
Scott Smith
Paul Guenther

Staff Present-

John Kiefer, Chief Executive Officer
Jennifer M. Flad, Executive Director
Julio Garaicoechea, Project Manager
Bethanii Padu, Economic Development Coordinator

Staff Absent-

None

Others Present-

Walter Garigliano, Agency Counsel
Gedielem Girma, Municap (via Zoom)
Eric Mitzel, Municap (via Zoom)

III. APPROVAL OF MEETING MINUTES

On a motion made by Ms. Lara and seconded by Ms. Roig, the Board voted and unanimously approved the September 11, 2023 special meeting minutes.

IV. BILLS AND COMMUNICATIONS

On a motion made by Ms. Roig and seconded by Mr. Vallone, the Board unanimously approved the schedule of payments showing two payments totaling \$16,825.00.

V. QUATERLY FINANCIAL REPORT

Ms. Flad presented the quarterly financial report. There were no questions.

VI. NEW BUSINESS

On a motion made by Ms. Lara, and seconded by Ms. Roig, the Board reviewed and discussed the **Revised Special Assessment Report for Fiscal Year 2024**, including the **Proposed FY 2024 Budget**. Vice Chairman Sykes called the motion to question, the Board voted, and the Special Assessment Report and Proposed FY 2024 Budget were unanimously approved.

VII. PUBLIC COMMENT AND ADJOURN

Vice Chairman Sykes asked those present for public comment. There was none. On a motion made by Mr. Vallone, and seconded by Mr. Siegel, the Board adjourned the meeting at approximately 12:15 PM.

Respectfully submitted:

Bethanii Padu, Economic Development Coordinator

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DRAFT

The Sullivan County Infrastructure Local Development Corporation
548 Broadway, Monticello, NY 12701
845-428-7575

SCHEDULE OF PAYMENTS: November 13, 2023		
Vendor	Description	Amount
Municap, Inc	Adelaar Infrastructure Bonds- Administrative Services September 2023	\$ 4,956.25
Town of Thompson	Adelaar Infrastructure Bonds- Administrative Services 2017- 2023	\$ 35,000.00
TOTAL		\$ 39,956.25

I certify that the payments listed above were audited by the Board of the TSCILDC on November 13, 2023, and allowed in the amounts shown. You are hereby authorized and directed to pay each of the claimants the amount opposite its name.

11/13/2023

Date

Signature

Expenses Approved and Paid Since Last Board Meeting 10/16/23)		
Vendor	Description	Amount
TOTAL		\$ -

Other Expenses and Items Paid Since Last Board Meeting (10/16/23)—no approval required		
none		