

The Sullivan County Infrastructure Local Development Corporation
548 Broadway
Monticello, New York 12701
Tel: (845) 428-7575
Fax: (845) 428-7577
TTY 711

SPECIAL MEETING MINUTES
Monday, March 13, 2023

I. CALL TO ORDER

Chairperson Loughlin called to order the Special Meeting of The Sullivan County Infrastructure Local Development Corporation at approximately 11:46 AM in the Legislative Committee Room at the Sullivan County Government Center, 100 North Street, Monticello, New York.

II. ROLL CALL

Members Present-

Suzanne Loughlin
Edward Sykes
Carol Roig
Scott Smith
Sean Brooks

Members Absent-

Howard Siegel
Paul Guenther (*By Telephone)
Philip Vallone

Staff Present-

John Kiefer, Chief Executive Officer
Jennifer Flad, Executive Director
Julio Garaicoechea, Project Manager
Bethanii Padu, Economic Development Coordinator

Staff Absent-

None

Others Present-

Walter Garigliano, Agency Counsel

III. APPROVAL OF MEETING MINUTES

On a motion made by Mr. Sykes and seconded by Mr. Smith, the Board voted and unanimously approved the minutes of the January 9, 2023 Special Meeting.

IV. BILLS AND COMMUNICATIONS

On a motion made by Mr. Sykes and seconded by Ms. Roig, the Board voted and unanimously approved the Schedule of Payments showing one payment totaling \$868.75.

V. QUARTERLY FINANCIAL REPORT

Ms. Flad briefly summarized the Quarterly Financial Report. There were no questions from the Board.

VI. NEW BUSINESS

On a motion made by Mr. Smith and seconded by Ms. Roig, the Board reviewed and discussed the Procurement Policy, Investment Policy, and Disposition of Real Property Guidelines. Chairperson Loughlin called the motion to question, the Board voted, and the Policies and Guidelines were unanimously approved.

On a motion made by Mr. Smith and seconded by Ms. Roig, the Board reviewed and discussed the Agency's Mission Statement and Performance Measurements. Chairperson Loughlin called the motion to question, the Board voted, and the Statement and Measurements were unanimously approved.

VII. PUBLIC COMMENT ADJOURNMENT

Chairperson Loughlin asked those present for public comment. There was none. On a motion made by Mr. Smith and seconded by Ms. Roig, the meeting was adjourned at approximately 11:50 AM.

Respectfully submitted: Jennifer Flad, Executive Director