

The Sullivan County Infrastructure Local Development Corporation
548 Broadway
Monticello, New York 12701
Tel: (845) 428-7575
Fax: (845) 428-7577
TTY 711

SPECIAL MEETING MINUTES
Monday, March 14, 2022

I. CALL TO ORDER

Chairperson Loughlin called to order the Special Meeting of The Sullivan County Infrastructure Local Development Corporation at approximately 11:52 AM via videoconference.

II. ROLL CALL

Members Present-

Suzanne Loughlin
Edward Sykes
Howard Siegel
Carol Roig
Paul Guenther
Scott Smith

Members Absent-

Sean Brooks

Staff Present-

John Kiefer, Chief Executive Officer
Jennifer Flad, Executive Director
Julio Garaicoechea, Project Manager

Staff Absent-

None

Others Present-

Walter Garigliano, General Counsel
Joseph Abraham, *SC Democrat*
Ken Walter

III. APPROVAL OF MEETING MINUTES

On a motion made by Mr. Guenther and seconded by Mr. Siegel, the Board voted and unanimously approved the minutes of the January 10, 2022 Special Meeting.

IV. BILLS AND COMMUNICATIONS

On a motion made by Ms. Roig and seconded by Mr. Siegel, the Board voted and unanimously approved the Schedule of Payments, showing three payments in the total amount of 6,490.00.

V. NEW BUSINESS

On a motion made by Mr. Sykes, and seconded by Mr. Smith, the Board discussed the Corporation's **Procurement Policy**. There were no changes made. Chairperson Loughlin called the motion to question, the Board voted, and unanimously approved the Procurement Policy.

On a motion made by Mr. Sykes, and seconded by Mr. Guenther, the Board discussed the Corporation's **Investment Policy**. There were no changes made. Chairperson Loughlin called the motion to question, the Board voted, and unanimously approved the Investment Policy.

On a motion made by Mr. Siegel, and seconded by Mr. Sykes, the Board discussed the Corporation's **Property Disposal Policy**. There were no changes made. Chairperson Loughlin called the motion to question, the Board voted, and unanimously approved the Property Disposal Policy.

On a motion made by Ms. Roig, and seconded by Mr. Guenther, the Board discussed the Corporation's **Mission Statement**. There were no changes made. Chairperson Loughlin called the motion to question, the Board voted, and unanimously approved the Mission Statement.

The Board discussed the **Performance Measurements** and agreed the answer to each question is "Yes."

The Board came to consensus on a proposed Special Meeting to discuss **Board Member Self-Evaluation Forms** and review the **2021 Audited Financial Statements** on March 30, 2022, at 9:00AM in the Committee Room at the Sullivan County Government Center.

VII. PUBLIC COMMENT ADJOURNMENT

Chairperson Loughlin asked those present for public comment. There was none. On a motion made by Mr. Siegel and seconded by Mr. Guenther, the meeting was adjourned at approximately 11:58 AM.

Respectfully submitted:
Julio Garaicoechea, Project Manager