

THE SULLIVAN COUNTY INFRASTRUCTURE LOCAL DEVELOPMENT CORPORATION

548 Broadway
Monticello, New York 12701
(845) 428-7575 - Voice
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www.sullivanlhc.com
TTY 711

SPECIAL MEETING NOTICE

TO: Ira Steingart, Chairman
Suzanne Loughlin, Vice Chair
Howard Siegel, Treasurer & Chief Financial Officer
Edward Sykes, Assistant Secretary & Chief Executive Officer
Scott Smith, Assistant Treasurer
Paul Guenther, Member
Joseph Perrello, Member
Carol Roig, Member
Chairman and Members of the Sullivan County Legislature
Josh Potosek, Sullivan County Manager
Walter Garigliano, Esq., Agency Counsel

FROM: Jennifer Flad, Executive Director

DATE: April 10, 2020

PLEASE TAKE NOTICE that there will be a Special Meeting of The Sullivan County Infrastructure Local Development Corporation scheduled as follows:

DATE: Monday, April 13, 2020
TIME: 11:20 AM (following the meetings of the County of Sullivan Industrial Development Agency and Sullivan County Funding Corporation)
LOCATION: Via Conference Call

Because of the Novel Coronavirus (COVID-19) Emergency and State and Federal bans on large meetings or gatherings and pursuant to Governor Cuomo's Executive Order 220.1 issued on March 12, 2020 suspending the Open Meetings Law, this meeting will be held via conference call instead of a public meeting open for the public to attend in person.

Members of the public may attend the meeting by dialing (978) 990-5000 and entering Access Code 399565. Minutes of this meeting will transcribed and posted on the Corporation's website.

SEE REVERSE FOR MEETING AGENDA

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**SPECIAL MEETING MONDAY, APRIL 13, 2020 AT 11:20 AM
VIA CONFERENCE CALL: (978) 990-5000, ACCESS CODE 399565**

MEETING AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MEETING MINUTES

March 9, 2020 Special Meeting

IV. BILLS AND COMMUNICATIONS

V. NEW BUSINESS

Discussion and Approval: FY 2019 Reports to the New York State Authorities Budget Office

Discussion: Board Self-Evaluation (in Closed Session if Desired)

Any and All Other Business Before the Board

VI. ADJOURN

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SPECIAL MEETING MINUTES Monday, March 9, 2020

I. CALL TO ORDER

Chairman Steingart called to order the Special Meeting of the Sullivan County Infrastructure Local Development Corporation at approximately 12:08 P.M., in the Legislative Committee Room at the Sullivan County Government Center, 100 North Street, Monticello, NY 12701.

II. ROLL CALL

Members Present-

Ira Steingart
Edward Sykes
Joseph Perrello
Carol Roig
Scott Smith

Staff Present-

Jennifer Flad, Executive Director
Julio Garaicoechea, Project Manager

Others Present-

Walter Garigliano, General Counsel
Patricio Robayo, *Sullivan County Democrat*
Ken Walter

Members Absent-

Suzanne Loughlin (*By Phone)
Howard Siegel
Paul Guenther

Staff Absent-

None

III. APPROVAL OF MEETING MINUTES

On a motion made by Ms. Roig and seconded by Mr. Sykes, the Board approved the minutes of the September 9, 2019 special meeting.

IV. BILLS AND COMMUNICATIONS

On a motion made by Mr. Smith and seconded by Mr. Sykes, the Board approved the Schedule of Payments.

V. NEW BUSINESS

On a motion made by Mr. Roig and seconded by Mr. Perrello, the Board voted and unanimously approved the Agency's **Mission Statement**.

The Board reviewed the **Performance Measurement Report** and agreed they have no objections.

On a motion made by Mr. Sykes and seconded by Ms. Roig, the Board voted and unanimously approved the Agency's **Procurement Policy**.

On a motion made by Mr. Sykes and seconded by Mr. Perrello, the Board voted and unanimously approved the Agency's **Investment Policy**.

On a motion made by Mr. Perrello and seconded by Ms. Roig, the Board voted and unanimously approved the Agency's **Property Disposal Policy**.

VI. PUBLIC COMMENT & RECESS

The Board recognized the comments of Ken Walter. On a motion made by Mr. Sykes and seconded by Mr. Smith, the meeting was recessed at approximately 12:12 P.M to Thursday, March 26, 2020 following the 4:00 P.M. IDA Board Meeting in the Legislative Committee Room at the Sullivan County Government Center, 100 North Street, Monticello, New York 12701.

Respectfully submitted:
Julio Garaicoechea, Project Manager

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DRAFT

The Sullivan County Infrastructure Local Development Corporation

548 Broadway, Monticello, NY 12701

845-428-7575

SCHEDULE OF PAYMENTS AS OF APRIL 10, 2020

Vendor	Description	Amount
MuniCap, Inc.	Administrative Services February 2020	\$ 377.50
TOTAL		\$ 377.50

I certify that the payments listed above were audited by the Board of the TSCILDC on April 13, 2020, and allowed in the amounts shown. You are hereby authorized and directed to pay each of the claimants the amount opposite its name.

Date

Signature

Expenses Approved and Paid Since Last Special Meeting (3/9/20)

Vendor	Description	Amount
none		
TOTAL		\$ -

Other Expenses and Items Paid Since Last Special Meeting (3/9/20)—no approval required

n/a		